

# Form of Reference

Provider of Services: ONP Management GmbH

Address: Veritaskai 3, 21079 Hamburg, Germany

This Form is to confirm that the following services have been provided.

|                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Client Name:<br><small>Please edit Text</small>              | Parkwind NV                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 2. ONP Project No.:<br><small>Please edit Text</small>          | 5600110422                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3. Project Name:<br><small>Please edit Text</small>             | Offshore Wind Park Arcadis Ost 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4. Role of Assignment:<br><small>Please edit Text</small>       | Technical Project Management                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 5. Project Scope/<br>Output:<br><small>Please edit Text</small> | <ul style="list-style-type: none"><li>-Tender co-ordination (incl. setup of documents) for foundation installation</li><li>-Technical support for permit amendment process</li><li>-Interface management (set up systems/ processes, scope split register)</li><li>-Management of certification process (DNVGL),co-ordination w Prüfenieur</li><li>-ITT coordination for foundation installation tender</li><li>-Technical management of foundation design</li></ul>                                                                                   |
| 6. Service Items:<br><small>Please edit Text</small>            | <ul style="list-style-type: none"><li>- Support client's project management to achieve agreed project goals in terms of cost, time and quality</li><li>- Safeguard client's interests during tendering process with subcontractors</li><li>- Support client's project preparation and project planning within the agreed scope, including the required documentation</li><li>- Apply recognized project management processes, methods, techniques and tools</li><li>- Management of tasks according to the agreed scope and responsibilities</li></ul> |
| 7. Period of Services:<br><small>Please edit Text</small>       | 07/2018 - ongoing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 8. Comments:<br><small>Please edit Text, if any</small>         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

Form completed by: Clément Helbig De Balzac

Given Name, Surname

Title: Project Manager Arcadis Ost 1 Project

Client Name: Parkwind NV

Date: 13.11.2019

Signature & Stamp:

